



# Cleaning Checklist

	Maintenance	Deep Clean	Move In/Out
<b>All Rooms</b>			
General Light Tidying	✓	✓	X
Make Beds-Change Linens*	✓	✓	X
Vacuum Upholstered Furniture	\$	✓	X
Hand Detail Hard Furniture	\$	✓	X
Clean Exterior Washer & Dryer	✓	✓	✓
Clean Interior Washer, Dryer & Dishwasher	X	X	✓
Low Dusting & Reachable Cobwebs (up to 12ft)	✓	✓	✓
High Dusting & Cobweb Removal (over 12 ft)	\$	✓	✓
Dust Wall Decor, Pictures & Knick Knacks	✓	✓	X
Dust Furniture	✓	✓	X
Dust Reachable Ceiling Fans	✓	✓	✓
Hand Wash Reachable Ceiling Fans	\$	✓	✓
Dust Blinds & Curtain Rods	✓	✓	✓
Hand Wash Blinds	\$	\$	\$
Dust Light Fixtures (no bulbs)	✓	✓	✓
Hand Wash Light Fixtures (no bulbs)	\$	✓	✓
Dust Reachable Vents	✓	✓	✓
Dust Doors & Frames, Window Frames & Sills & Baseboards	✓	✓	✓
Hand Wash Doors & Frames, Window Frames & Sills & Baseboards	\$	✓	✓
Clean Mirrors	✓	✓	✓
Clean Glass Doors (1 per room)	✓	✓	✓
Sanitize Light Switches & Door Knobs	✓	✓	✓
Empty Trash- Clean Exterior of Bin	✓	✓	X
Vacuum Floors	✓	✓	✓
Mop Hard Surface Floors	✓	✓	✓
<b>KITCHEN</b>			
Dust Top of Fridge	✓	✓	✓
Spot Clean Exterior Cabinets & Drawers	✓	✓	✓
Hand Wash Exterior Cabinets & Drawers Fronts	\$	✓	✓
Hand Wash Interior Cabinets & Drawers	\$	\$	✓
Clean Backsplash and Counters	✓	✓	✓
Clean Sink & Polish Fixtures	✓	✓	✓
Clean Exterior Appliances & Polish Stainless	✓	✓	✓
Clean Exterior Oven & Stove	✓	✓	✓
Clean Interior and Exterior Microwave	✓	✓	✓
Inside Fridge-Empty	\$	\$	✓
Inside Fridge- Full	\$	\$	\$
<b>BATHROOMS</b>			
Dust Towel Racks & Toilet Paper Holder	✓	✓	✓

Clean Backsplash & Counter	✓	✓	✓
Clean Sink & Polish Fixtures	✓	✓	✓
Clean Showers, Tubs & Polish Fixtures	✓	✓	✓
Clean Toilet and Toilet Area	✓	✓	✓
Spot Clean Exterior Cabinets & Drawers	✓	✓	✓
Hand Wash Exterior Cabinets & Drawers Fronts	\$	✓	✓
Hand Wash Interior Cabinets & Drawers	\$	\$	✓
<b>EXTRAS</b>			
All Natural Cleaning Products	\$	\$	\$
Laundry Per Load	\$	\$	\$
Dishes Per Sink	\$	\$	\$
Steam Mop	\$	\$	\$
Deep Clean Bathroom	\$	✓	✓
Deep Clean Kitchen	\$	✓	✓
Deep Clean Hood Vent (underside & screen)	\$	✓	✓
Interior Oven	\$	\$	✓
Extra Kitchen (2nd kitchen)	\$	\$	\$
Kitchenette(s)	\$	\$	\$
Interior Windows (per pane)	\$	\$	\$
Exterior Windows (per pane, ground level only, weather permitting)	\$	\$	\$
Window Tracks (each)	\$	\$	\$
Wash Walls (per/500 sq ft)	\$	\$	\$
Sweep Garage (per space)	X	X	\$
Heavy Duty (for excess build up or extra tidying needed)	\$	\$	\$
Clean/Wipe Patio Furniture (per set)	\$	\$	\$

✓=service provided at service level

\$=service provided at an additional cost

X= service not provided at that service level

\*Linens must be out and available for us to change.

\*Sinks must be free of dishes and other items.

#### Services We Don't Offer:

\*Lift, move, slide heavy furniture that requires two or more people to move or exceeds 30 lbs

\*Reach heights in excess of a two-step ladder

\*Clean the front of TVs or computer screens

\*Clean carpets (beyond vacuum)

\*Clean bio-hazardous substances (i.e., feces, blood, etc.)

\*Clean infested properties (i.e., rodents, insects, mold etc.)

\*Move appliances that are connected to gas, electricity or water,

\*Clean custom light fixtures, chandeliers, complex or fancy light fixtures

\*Clean inside China Cabinets

\*Clean plant shelves

\* Remove Hard Water Build Up

\*Provide service clients who are, in Serene Cleaning Services LLC's sole discretion, disrespectful or offensive to Serene Cleaning Services LLC staff

\*Clean/Hand Wash Mini or Metal Blinds